

# Internal Quality Assurance Cell

Tq. Ambajogai -431 517, Dist – Beed (M. S.)

Estd. 29<sup>th</sup> June 1956

## Minutes of the meeting of the IQAC

held on

**26th February, 2016 in the Dr.S. Radhakrishnan Library**

**Following faculty members and officials were present in the meeting**

**Chaired by Hon'ble Chairman of Y.E.S. :** Dr. S.T.Khursale

- 1) Prof. A.U. Dhabarde , Director/Coordinator IQAC
- 2) Adv. S.T. Karad, Vice President Y.E.S.
- 3) Shri. Ganesh Choughule
- 4) Prof. Hamde V.S. , NAAC corordinator
- 5) Dr. R. D. Joshi
- 6) Shri. M. V. Kanetkar
- 7) Dr. V. R. Choudhari
- 8) Dr. M. S. Gaikwad
- 9) Dr. S.W. Bhiogade
- 10) Dr. V. B. Sakhare
- 11) Shri. S. C. Jadhwar
- 12) Dr. S. D. Ghan
- 13) Shri. Y.S. Handibag
- 14) Dr. Smt. B. D. Deshmukh
- 15) Dr. G. D. Suryawanshi
- 16) Dr. R. J. Topare
- 17) Smt. B. Y. Keskar
- 18) Shri. V. G. Kallave
- 19) Shri. J. M. Kondre
- 20) Shri.R. G. Joshi

- 21) Dr. R.V. Kulkarni
- 22) Dr. A.P. Narsinge
- 23) Dr. T.G. Thange

The chairman welcomed all the members and special invitees of IQAC. He specially welcomed external member, Mr. Chouguhule Ganesh.

- I. Initiating the agenda items the Chairman requested the Member-Secretary to place the agenda item for discussion.
- II. The minutes of the last meeting held on 20th November, 2015 was confirmed unanimously by the members.
- III. The Member-Secretary placed before the house the action taken report on the resolutions adopted in the earlier meetings. He informed that the following steps have been continued and initiative taken in recent times by different administrative units in the college.
  - a) Students feedback on teachers & courses, should be regularly taken.
  - b) Difficulty solving periods should be started from Jun 2016.
  - c) CBCS system in PG should be effectively implemented
  - d) Teaching plan, Semester plan and monthly plan has been introduced in all the academic departments.
- IV. The members discussed on the measures undertaken for improvement of academic and administrative performance in the College. The members participated in the discussion and expressed satisfaction about the functioning of the IQAC in the quality sustenance effort in the College. Dr. S.T. Khursale expressed his satisfaction in particular about the achievement in the field of teaching-learning and research in the college during the last 3 years. He suggested

that appropriate measure needs to be taken for implementation of decisions taken in several academic and administrative bodies. After threadbare discussion the members adopted the following resolutions.

- ❖ Teaching plan for faculty members and semester plan for the academic department needs to be effectively monitored by Principal. As per earlier decision the teaching plan need to be submitted by all faculty members to the HOD at the beginning of the semester. Similarly the semester plan and monthly plan of the department shall be finalized in the departmental committee meeting. All plans like semester plan , teaching plan and month wise plan shall be submitted to the Principal with a copy to IQAC office. Further the faculty members will circulate a copy of teaching plan to all the students.
- ❖ The CBCS system needs to be effectively monitored by the Principal. Student's advisor/ advisors for all departments shall be nominated by Principal.
- ❖ The collection of student's feedback system needs to be assessed in true spirit. It is suggested that measures should be taken to collect student's feedback in first term only. For assessment of the present system of collection of student's feedback a committee is constituted with the following members:
  - I. Prof. Dhabarde A.U. – Chairman
  - II. Prof Hamde V.S. – Member
  - III. Dr. V.R. Choudhari – Member
  - IV. Dr. Sakhare V.B. – Member
  - V. Mr. Balutkar Member

The committee shall submit a report on the restructuring of student's feedback system to the Principal within a period of one month.

- V. The meeting discussed about the implementation of UGC Regulations, 2010 in the college. As per the guidelines the faculty members will have to submit PBAS (Performance Based Appraisal System) regularly for assessment of API (Academic Performance Index) from 2015-16 session onwards. All faculty members shall submit yearly PBAS to the HOD's, who in turn shall submit this to the IQAC. The IQAC shall open individual faculty file (soft copy and hard copy) for documentation of PBAS. It is also advisable to all faculty members to submit a soft copy of PBAS to the IQAC office for documentation purpose.
- VI. The meeting discussed in detail about the academic and administrative audit to be undertaken in the University as per earlier decision. After thorough discussion it is decided that members shall be invited from University department for undertaking the said audit. The academic and administrative audit shall be undertaken as per NAAC guidelines. It is decided that Prof. Hamde V.S., shall be the Coordinator for the ensuing academic and administrative audit. The Coordinator shall take necessary steps in this regard in consultation with Principal.
- VII. The meeting discussed the issue relating to the use of ICT in teaching, learning and research for the qualitative academic development of the College. The meeting suggested that a comprehensive list be prepared with a vision for qualitative academic development through more and more use of ICTs.

The meeting ended with thanks to end from the chair.