स्थापना : २९ जून १९५६

श्री योगेश्वरी शिक्षण संस्था संचलित

## योगेश्वरी महाविद्यालय, अंबाजोगाई ता.अंबाजोगाई ४३१५१७,जि.बीड

डॉ.बाबासाहेब आंबेडकर मराठवाडा विद्यापीठ, औरंगाबाद – संलग्न

प्रा.डॉ.व्ही.बी.साखरे प्र.प्राचार्य

## Yogeshwari Education Society's Yogeshwari Mahavidyalaya, Ambajogai

Tq.Ambajogai, 431517. Dist.-Beed

Affiliated to Dr.Babasaheb Ambedkar Marathwada University,
Aurangabad

Prof. Dr. V. B. Sakhare

Establishment 29 June 1956

NAAC Reaccredited - 'B' Grade

● Phone No. : (02446) 247127 ● Email: principalyma@rediffmail.com ● Website: www.yogeshwariscience.org

Recognition of College under Section 2(f) and 12 (B) of the UGC Act 1956
 ISO 21001 : 2018 Certified

O.No.:

Date:

/ 20

## STUDENT GRIEVANCE REDRESSAL CELL

Sr. No.	Name	Designation	Mobile
1	Prof. V. B. Sakhare	Principal/Chairperson	8208455161
2	Dr. R. V. Kulkarni	Teaching Representative	7038825368
3	Prof. M. V. Kanetkar	Teaching Representative	8208670523
4	Dr. R. G. Joshi	Teaching Representative	9423615263
5	Ms. C. T. Devmane	Student Representative	



स्थापना : २९ जून १९५६

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योगेश्वरी महाविद्यालय, अंबाजोगाई

ता.अंबाजोगाई ४३१५१७,जि.बीड

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### Policy for Students' Grievance Redressal

Introduction: - The Students' Grievance Redressal Cell desires to promote and maintain a conducive educational environment. The Cell enables student to express feelings by initiating and pursuing the grievance procedure in accordance with the rules and regulations of the College. Grievances otherwise received are forwarded to the Chairman of the cell for immediate redressal. 'Students' Grievance Cell' enquires and analyses the nature and pattern of the grievances in a strictly confidential manner. In all such cases prompt action is taken and the matter is sorted out. In all such cases the aggrieved student is informed of the measures taken and checks in are introduced in the system to ensure there is no repetition of the same.

#### The Objectives: -

- To make officials of the College responsive, accountable and courteous in dealing with the students' grievances.
- To support those students who have been deprived of the services offered by the College, for which he/she is entitled.
- To ensure effective solution to the students' grievances with an impartial and fair approach.

#### Functions: -

- Redressal of students' grievances to solve their academic and administrative problems.
- To co-ordinate between students and Departments / Sections to redress the grievances.
- To guide ways and means to the students to redress their problems.

**Procedure:** - The grievance procedure is a machinery to sort out the issues between student and College. It means by which a student who believes that, he / she has been treated unfairly with respect to his / her academic / administrative affairs or is convinced to be discriminated is redressed. It is a device to settle a problem. It enables to express feelings by initiating and pursuing the grievance procedure in accordance with the rules and regulations of the college.

Co-ordinator ternal Quality Assurance Cell Yogeshwari Mahavidyalaya Ambajogai



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योगेश्वरी महाविद्यालय,अंबाजोगाई

ता.अंबाजोगाई ४३१५१७,जि.बीड

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## Yogeshwari Mahavidyalaya, Ambajogai

Tq.Ambajogai, 431517. Dist.-Beed

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> Prof. Dr. V. B. Sakhare I/c Principal

Yogeshwari Education Society's

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It involves a process of investigation in which 'Students' Grievance Cell' enquires and analyses the nature and pattern of the grievances in a strictly confidential manner. Matters are disclosed to only those who have a legitimate role in resolving the matter. The students are ought to lodge their grievances in the written form and to be submitted in the drop box placed outside the Principal's office. The secretary in turn intimates the matter to the committee for necessary action. Grievances received are forwarded to the Principal for immediate redressal.

Exclusions: - SGRC shall not entertain issues such as;

- Decisions of the competent authority on assessment and examination result.
- Decisions made by College under the Discipline Rules and Misconduct.
- Decisions with regard to award of scholarships / fee concessions / awards / medals.
- Decisions of the CDC and academic committees constituted by the College.
- Decisions of the College in admissions of choice base courses.

ternal Quality Assurance Cell Yogeshwari Mahavidyalaya Ambajogai

### YOGESHWARI MAHAVIDYALAYA, AMBAJOGAI

### **NOTICE**

Date 25/07/2017

Following teaching and non-teaching staff are hereby informed that the meeting is to be scheduled on 26/07/2017 at 4 pm in the Principal's office to form Student Grievance Redressal Cell. So, all are requested to attend the meeting without fail.

1. Dr. B. D. Deshmukh (Vice Principal)

2. Dr. R. V. Kulkarni

3. Dr. M. V. Kanetkar

4. Dr. S. D. Ghan

5. Dr. B. Y. Keskar Keskar
6. Dr. R. G. Joshi

7. Dr. G. D. Suryawanshi 4

### Agenda of the Meeting

To form a Students' Grievance Redressal Cell.

### MINUTES OF THE MEETING

Date 26/07/2017

The teaching staff meeting was held in the Principal's Office on 26/07/2017 at 4 pm and following issues were discussed.

- 1. The Student Grievance Redressal Cell was formed to conduct the different programs and to address and resolve students' grievances in a time-bound manner.
- 2. As per the university guidelines, Principal of the College will be Chairperson of the cell, hence it is unanimously decided that Prof. V. S. Hamde will be Chairperson of SGRC and following faculties will be the members.

The meeting was ended with vote of thanks

#### **Student Grievance Redressal Cell**

Sr. No.	Name	Designation	Signature
1	Prof. V. S. Hamde	Chairperson	Swing
2	Dr. M. V. Kanetkar	Teaching Representative	Val _
3	Dr. R. V. Kulkarni	Teaching Representative	Buea
4	Dr. R. G. Joshi	Teaching Representative	W.m_
5	Mr. S. M. Narute	Student Representative	Swapni)

### Students' Grievance Redressal Cell

### **Notice**

Date 03/08/2017

Following members of Students Grievance Redressal Committee (SGRC) are hereby informed that a meeting is scheduled on 04/08/2017at 4:30 pm in Principal's Office. The agenda of the meeting is mentioned below for your kind perusal.

- 1. To discuss and evaluate the nature of the grievances.
- 2. To take cognizance of the grievances received from students.
- 3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
- 4. To conduct awareness programmes of voters because the F. Y. students are recently got Voting right.

### **Student Grievance Redressal Cell**

Sr. No.	Name	Designation	Signature
1	Prof. V. S. Hamde	Chairperson	Buring
2	Dr. M. V. Kanetkar	Teaching Representative	Wind_
3	Dr. R. V. Kulkarni	Teaching Representative	Rhick
4	Dr. R. G. Joshi	Teaching Representative	(W/m_
5	Mr. S. M. Narute	Student Representative	Surpril

### Students' Grievance Redressal Cell

### **Minutes of Meeting**

Date: -04/08/2017

A meeting of Student Grievance Redressal Committee (CGRC) was held on **04/08/2017** at **4:30** pm in Principal's office under the chairmanship of Principal Dr. V. S. Hamde. The member secretary Dr. R. V. Kulkarni read the minutes of earlier meeting. The following points were discussed in the meeting,

- It was decided to upload the policy and procedure College Grievance Redressal Committee (CGRC) on the college website.
- It was decided to take immediate cognizance of grievances received from students in coming time period, if the grievances would be received.
- The requet from the student of B. Sc. T. Y. regarding provide the photocopy of answer book of Pre semester examination held in March-2017 and this request is forwarded to the examination Unit for further necessary action.
- There was request from the students regarding lights and fans in Dairy Science Laboratory. The information was forwarded to the respective Department for further necessary action
- It was decided to conduct awareness programmes for students B. Sc. students about the rights of voters. It was also decided to call speaker Mr. Dharmraj Solapure, Editor, Thinker and Philosopher.

Following members were present for the meeting.

### Student Grievance Redressal Cell

Sr. No.	Name	Designation	Signature
1	Prof. V. S. Hamde	Chairperson	Buring
2	Dr. M. V. Kanetkar	Teaching Representative	Wal
3	Dr. R. V. Kulkarni	Teaching Representative	Rheek
4	Dr. R. G. Joshi	Teaching Representative	Em <u>Sm</u>
5	Mr. S. M. Narute	Student Representative	Swapnil

## YogeshwariMahavidyalaya, Ambajogai Students' Grievance Redressal Cell

### **ACTION TAKEN REPORT**

Date: 09/08/2017

Meeting of members of College Grievance Redressal Committee (CGRC) was called on 04/08/2017 at 4:30 am under the Chairmanship of Hon. Principal Dr. V. S. Hamde in Principal's office. As per the discussions conducted and the approved minutes in the said meeting action was taken as under:

- The policy and procedure of CGRC is mentioned on the college website
- The policy and procedure of CGRC is decided and as per the rules and regulations, it was
  decided to take immediate cognizance of grievances received from students in future.
- The decision taken in meeting was communicated to students.

# Yogeshwari Mahavidyalaya, Ambajogai <u>Students' Grievance Redressal Cell</u> <u>Notice</u>

Date: -25/07/2018

Following members of College Grievance Redressal Committee (CGRC) are hereby informed that a meeting is scheduled on 27/07/2018 at 4:00 pm in Principal's office. The agenda of the meeting is mentioned below for your kind consideration.

- To conduct awareness programmes about provisions and mechanism of students' grievances.
- To take cognizance of the grievances received from students.
- To discuss and approve the methods of redressal and appropriate action to be taken in the matter.

## Students' Grievance Redressal Cell

Sr. No.	Name	Designation	Signature
1	Dr. U. D. Joshi	Chairperson	Mun
2	Dr. R. V. Kulkarni	Teaching Representative	Rheed
3	Dr. M. V. Kanetkar	Teaching Representative	"Ulul-
4	Dr. R. G. Joshi	Teaching Representative	WMm_
5	Mr. S. R. Jadhav	Student Representative	Badhav

## Yogeshwari Mahavidyalaya, Ambajogai Students' Grievance Redressal Cell

### **Minutes of Meeting**

Date: -27/07/2018

A meeting of Students' Grievance Redressal Committee (CGRC) was held on 27/07/2018 at 4.00 pm in Principal's office under the chairmanship of Hon. Principal Dr. U. D Joshi. The member secretary Dr. R. V. Kulkarni read the minutes of earlier meeting. The following points were discussed in the meeting.

- It was decided to conduct awareness programmes about student grievances; provisions and mechanism for the students. It was also decided that Dr. G. D. Suryawanshi, Department of Zoology will conduct the session about mechanism of redressal committee.
- Significant grievances were reported in this session accept the extension of timings of reading room of Library. From last few years this is being done on regular basis prior to examinations.
- At the start new academic session this year there were no major grievances. This year also extra counter was opened for collection of fees on the request of the students.
   Following members were present for the meeting.

### **Student Grievance Redressal Cell**

Sr. No.	Name	Designation	Signature
1	Dr. U. D. Joshi	Chairperson	Mun
2	Dr. R. V. Kulkarni	Teaching Representative	Phileir
3	Dr. M. V. Kanetkar	Teaching Representative	Ww.
4	Dr. R. G. Joshi	Teaching Representative	Rusin
5	Mr. S. R. Jadhav	Student Representative	Radhan

## Students' Grievance Redressal Cell

### **ACTION TAKEN REPORT**

Date: 31/07/2018

Meeting of members of College Grievance Redressal Committee (CGRC) was called on 27/07/2018 at 4:30 a.m. under the chairmanship of Dr. U. D. Joshi in Principal's office. As per the discussions conducted and the approved minutes in the said meeting action was taken as under:

- The previous meeting minutes were approved by the committee.
- Sorted out the Problem in Wi-Fi connection.
- Instructions given to the Librarian regarding making provision of more books to the students and extend the reading room time on their demands.
- It is proposed to arrange more number of fee collection counters in the academic year 2018-19.

Pririesipal

Yogeshwari Mahavidyalaya

## Students' Grievance Redressal Cell

## **Notice**

09/08/2019

Following members of the College Grievance Redressal Committee (CGRC) are hereby informed that a meeting has is scheduled on 10/08/2019 at 4:30pm in Principal's Office. The agenda of the meeting is mentioned below for your kind perusal.

- 1. To conduct awareness programmes about provisions and mechanism of students' grievances.
- 2. To read and confirm the previous meeting minutes.
- 3. To discuss and take cognizance of the grievances received from students.
- 4. Any other item with the permission of Chair.

Sr. No.	Name	Designation	Signature
1	Dr. U. D. Joshi	Chairperson	
2	Dr. R. V. Kulkarni	Teaching Representative	Rei
3	Dr. M. V. Kanetkar	Teaching Representative	W.
4	Dr. R. G. Joshi	Teaching Representative	Eutro_
5	Mr. S. R. Jadhav	Student Representative	RTadhav

## Students' Grievance Redressal Cell

### **Minutes of Meetings**

Date:-10/08/2019

A meeting of Student College Grievance Redressal Committee (CGRC) was held on 10/08/2019 at 4:30 pm in Principal's cabin. The minutes and the action taken report of earlier meeting were explained. The following points were discussed in the meeting and decisions taken.

- The previous meeting minutes were confirmed and approved by the committee.
- It was decided to conduct awareness programmes about student grievances; particularly on girl students awareness. Also it was decided that to call a speaker Adv. Kalyani Virdhe, Advocate, Ambajogai Session court to address the event.
- Students of environmental awareness course requested that the lectures of this course should be conducted in the morning time. The request was handed over to the in charge of environmental science who responded positivity.
- Another request was from some Students to allow them to attend practical as per their convenience, it was decided that in consultation with the time table in charge the issue will be sorted out.

Following members were present for the meeting.

Sr. No.	Name	Designation	Signature
1	Dr. U. D. Joshi	Chairperson	
2	Dr. R. V. Kulkarni	Teaching Representative	Rhot
3	Dr. M. V. Kanetkar	Teaching Representative	Whi
4	Dr. R. G. Joshi	Teaching Representative	Rutin
5	Mr. S. R. Jadhav	Student Representative	RTadhav

## Students' Grievance Redressal Cell

## **Action Taken Report**

Date: 14/08/2019

Meeting of members of College Grievance Redressal Committee (CGRC) was called on 10/08/2019 at4:30 pm under the Chairmanship of Hon. Principal. As per the discussions conducted and the approved minutes in the said meeting action was taken as under:

- The previous meeting minutes were approved by the committee.
- The request was handed over to the in charge of environmental science who teaching the course.
- The decision taken in the meeting was communicated to time table in charge the issue will be sorted out.

## Students' Grievance Redressal Cell

### **Notice**

Date: 08/12/2021

Following members of the College Grievance Redressal Committee (CGRC) are hereby informed that a meeting has is scheduled on 10/12/2021 at 4:30~pm in Principal's Office. The agenda of the meeting is mentioned below for your kind perusal.

- 1. To conduct awareness programmes about provisions and mechanism of students' grievances.
- 2. To read and confirm the previous meeting minutes.
- 3. To discuss and take cognizance of the grievances received from students.
- 4. Any other item with the permission of Chairman.

Sr. No.	Name	Designation	Signature
1	Dr. R. D. Joshi	Chairperson	
2	Dr. R. V. Kulkarni	Teaching Representative	Reek
3	Dr. M. V. Kanetkar	Teaching Representative	Mul
4	Dr. R. G. Joshi	Teaching Representative	EMEM
5	Ms. C. T. Devmane	Student Representative	Demane

## Students' Grievance Redressal Cell

### **Minutes of Meetings**

Date: -10/12/2021

A meeting of Student College Grievance Redressal Committee (CGRC) was held on 10/12/2021 at 4:30 pm in Principal's office. The minutes and the action taken report of earlier meeting were explained. The following points were discussed in the meeting and decisions taken.

- The previous meeting minutes were confirmed and approved by the committee.
- It was decided to conduct awareness programmes about student grievances; provisions and mechanism for the students. It was also unanimously decided that Principal Dr. R. D. Joshi will deliver lecture on mechanism and functions of redressal committee.
- To reduce the waiting time at the fee counter it was decided that one more counter will be opened temporary during admission period for payment of fees. It was decided that facility in computer science department can be used for filling online admission forms with the guidance of the faculty present in the Department.
- One more demand was regarding the information to students through telegram group. It was
  decided to incorporate this with the help of Computer Department.
   Following members were present for the meeting.

Sr. No.	Name	Designation	Signature
1	Dr. R. D. Joshi	Principal / Chairperson	
2	Dr. R. V. Kulkarni	Teaching Representative	Polles
3	Dr. M. V. Kanetkar	Teaching Representative	WW
4	Dr. R. G. Joshi	Teaching Representative	Partin
5	Ms. C. T. Devmane	Student Representative	Devmanl

## Students' Grievance Redressal Cell

## **Action Taken Report**

Date: 12/12/2021

Meeting of members of College Grievance Redressal Committee (CGRC) was called on 10/12/2021 at 4:30 pm under the Chairmanship of Hon. Principal. As per the discussions conducted and the approved minutes in the said meeting action was taken as under:

- The previous meeting minutes were approved by the committee.
- The Principal briefly explained about the process of receiving the suggestions from the students through suggestion box, which is available in the corridors of administrative building.
- The decision which were taken in the meeting was communicated to students and concerned students.